

# Observer Worksheet



**Planning Time:** Start \_\_\_\_\_ Stop \_\_\_\_\_

**Assembly Time:** Start \_\_\_\_\_ Stop \_\_\_\_\_

**Directions:** Note start and stop times for each phase in the spaces above. During the activity, answer the following questions by marking all that apply. Add your observations in the space provided. Also, when necessary, remind your group to follow the Ground Rules.

1. Did your group do an adequate job of planning to assemble the helicopter?
  - Too little time was spent in planning.
  - Too much time was spent in planning.
  - One or a few people did most of the planning.
  - Time spent seemed appropriate for the project.
  
2. How would you describe the project atmosphere?
  - Energetic and cooperative.
  - Pressured.
  - Uninterested and/or bored.
  - Rigid.
  
3. To what extent were team members involved in the project?
  - Everyone pitched in and participated.
  - A small group did all the work while the others watched.
  - When individuals were without work, others asked for their ideas or gave them something to do.
  - Small groups built certain parts and then the whole group worked together to assemble the aircraft.
  
4. How was leadership provided to the group?
  - The group appointed its own leader.
  - Someone assumed the leadership role.
  - The group floundered as leadership did not appear when needed.
  - Different people supplied leadership as necessary.

5. Did your team have a clear understanding of what they were supposed to accomplish?
- Some did; some did not.
  - People seemed confused at first.
  - The goals became clear toward the end of the project.
  - Everyone seemed to have a clear picture from the beginning.
6. What problem-solving behavior was in evidence?
- The group was generally sympathetic in its efforts to solve problems posed by the project.
  - The group did not see the project as requiring any special problem solving effort.
  - Problem solving occurred spontaneously by various members of the group.
  - The leader identified and solved problems for the group.
7. How did the group make decisions?
- Everyone had to agree before the project could move forward.
  - A few people forced the group to follow their decisions.
  - An unappointed leader made the decisions for the group.
  - The group tried to reach consensus whenever possible.
8. Did disagreement or conflict arise during the project? What happened?
- The unappointed leader settled the disagreement.
  - The group ignored any disagreements and continued to work.
  - Two or more people argued with each other throughout the project.
  - The group saw disagreement as an opportunity to solve problems.
9. How did the group communicate with each other during the project?
- Not at all.
  - Only a few communicated with each other.
  - With a lot of “noise” and confusion.
  - Everyone listened to each other and information was understood by all.
10. How did individuals appear to “feel” during the project?
- Challenged; they wanted to get it right.
  - Frustrated and annoyed.
  - Bored.
  - Eager to work together to accomplish the task.